

# ABP Policy on Rights and Responsibilities of Test Takers



The American Board of Prosthodontics recognizes that the certification examination is a series of high-stakes examinations that provide a pathway to board certification. While the ABP will provide due diligence in examination construction and administration, the candidates challenging the various sections of the ABP examination also have certain responsibilities, as follows:

With Respect for the Initial Certification Examinations:

- Review of the ABP website for location and dates of all examinations for each calendar year.
- Register for, and update the online ABP database ([www.abpros.org](http://www.abpros.org)) with personal contact information as it changes.
- Provide the appropriate documentation (letter from Graduate Program Director, and Notarized Certificate of Program Completion), and upload it on the website prior to challenging the examination.
- Register for the upcoming ABP examinations by the deadline specified on the ABP webpage.
- Review the ABP Guidelines for Certification ([www.abpros.org](http://www.abpros.org)), and provide the clinical documentation requested for each section of the examination as therein specified.
- Review any materials provided by the ABP to be current on exam administration and content.
- Review their clinical cases for Section B and D exams with a mentor (Diplomate of the ABP, or program director) for accuracy, completeness, and content, prior to presentation to the ABP.
- Provide all Section B and D materials at the start of the examination process on a virus-free USB drive in PowerPoint or Keynote format.
- Be fully prepared to respond to verbal questions regarding the treatment rendered for their patients that cover the gamut of current prosthodontic knowledge and that meet the Standards for Prosthodontics as outlined by the Commission on Dental Accreditation Standards for Advanced Education Programs.
- Ensure that all materials provided and presented to the ABP during the examination are HIPAA compliant.
- Remain in good standing with the ABP following certification.

With Respect to Re-Certification Examinations:

The ABP requires re-certification on an 8-year cycle following initial certification. The examination is administered online via the ABP website ([www.abpros.org](http://www.abpros.org)). As such, the candidate for re-certification has certain responsibilities, as follows:

- Review and update the online ABP database ([www.abpros.org](http://www.abpros.org)) with personal contact information as it changes.
- Review the ABP Guidelines for Re-certification ([www.abpros.org](http://www.abpros.org)), and provide the continuing education documentation requested for annually as therein specified.
- Register for the re-certification examination, and pay the assessment fees associated with the 8-year recertification examination.
- Review the articles in the reading list provided, and independently challenge the examination with a passing grade of 70% or greater.
- Remain in good standing with the ABP following successful re-certification.

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